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| A logo with a treble clef and notes  Description automatically generated | North Paulding Band Boosters, Inc.  Meeting Minutes  April 9, 2024  Band Room |

Pres. Karen Vaughan called meeting to order at 7:04 p.m.

The meeting was adjourned at 8:12 p.m. by Karen Vaughan.

The following was discussed:

**Executive Board Report: Kick Off**

* Minutes from March 5, 2024 have not yet been provided but will be posted and comments will be accepted thereafter.

**President’s Report: Karen Vaughan**

2024-2026 Booster Board Candidate Announcement

* 1. David Futch – running unchallenged for Treasurer
  2. Stacy Delk – running unchallenged for Secretary

**Treasurer Report: David Futch**

**General Fund**

March Highlights

Income - $4,553.56

Expenses - $13,417.26

Expense total tied primarily to hosting PC Honor Band. We are still waiting on payments from other schools to offset this.

Fiscal Year to Date

Income - $244,678.64

Expenses - $233,455.52

Net Income at approx. $11,000 with startup expenses being incurred for next marching season ahead of kickoff and commitment funds receipt.

**Indoor Fund**

Income: $44,127.92

Expenses: $49,863.24

Indoor Percussion

Income: $27,702.35

Expense: $27,019.76

Net Income as of 4/7/24 - $682.59

We still have pending expense and income pending. After all income is cleared and expenses are paid, we expect a net positive of approx. $2,225.84. After refunds for season are issued, approx. $1,200 is expected to be paid towards program loan.

Winterguard

Income: (including 5K Carryover): $12,784.39

Expenses: $12,667.76

Net Income as of 4/7/24: $106.63

All expenses have been paid for the season.

Additional Funds will be recovered through the sale of show items.

Winterguard Cadets

Income: (including 5K Carryover): $10,641.06

Expenses: $9,187.36

Net Income as of 4/7/24: $1,453.70

All expenses have been paid for the season.

**Reserve Funds**

Account Balance as of 3/29/24: $85,530.38

March Interest - $0.72

At next meeting, David Futch intends to present proposals of ways to increase growth closer to 10% returns via CD/Mutual Funds.

**End of Year Audit**

Year End Closing process will happen in Early June

Expect to have release books and full reporting for review by early to Mid-June

Audit results will be completed by a third party accounting firm and will be reported to full membership at first meeting following the completion of the audit.

**Booster Hub Accounting Lunch**

* + Migrating away from QuickBooks into Booster Hub
  + Proposed Budget for FY24-25 has been loaded into Booster Hub and will be approved directly in the tool in next full membership meeting in May
  + All current financial tools (Quickbooks, PayPal, Square, etc) will be replaced with functions in Booster Hub
  + Will give us the ability to be transparent
  + Communications will move into the tool, newsletters, chat features.
  + Will allow parents a way to review child’s account at any time and eliminate the need for emailed monthly statements

**Budget Proposal**

* + Lions share of the focus for this fiscal year is tied to instruction.
  + Fundraisers and fundraising levels remain essentially the same
  + New section of **offset income and offset expense** – income is tied directly to a specific expense, i.e. Meal Plans. This will ensure that the money is tied to the right places. This income is not a profit center. This will help with transparency.
  + We have placed some additional monies into trailer (new decking) and costs to maintain equipment/props to keep items running and lasting longer.
  + The budget does not stop us from doing additional fundraisers, but allows us to supplement the budget with fundraisers to accomplish specific goals/needs.
    - If we want to pick up additional separate fundraisers, we can discuss.
      * Example: Another brick fundraiser to fund an additional trailer
  + Indoor income and expense are balanced to themselves.
    - Each has their own budget that is not mixing with the general budget and the income programs.
    - Income percussion numbers have been created without a decision of whether or not there will be an indoor program.
      * If there is, we will have idea of what the indoor percussion program expenses would be.
      * If we decide not to have an indoor program, a budget amendment to remove the indoor percussion program will be voted on.
* Proposal to lower Colorguard dues from $900 to $750.
  + Specific items that previously were covered by color guard dues will now become a separate purchase for new members independently.
  + It is the same concept that a marching band member would purchase their shoes and water bottles independently, new color guard members will now purchase their own water bottles, bags, warm-ups etc.

**Committee Reports**

* Fundraiser Events - Amy Curtis
  + Doing Legends again this year for Ameris and Lakewood shows.
    - Payouts are increasing this year - $75 per volunteer and $125 for the lead.
  + Also looking into options of doing Football games at Georgia Tech. (Role would be ticket taking, looking through bags, etc.)
    - Paid at an hourly rate of $14.00 per hour
    - Would be Saturday/Sundays during band season/competition season
    - Would be there 2 hours before the game and 1 hour after (approximately 6-7 hours)
    - No minimum number of volunteers required.
    - No training/background check is required
    - Will explore if GT will cover parking costs.
  + We have emails out to Truist and Mercedes Benz to explore options at that venue.
* Fundraiser Sales
  + Hanging baskets came in this morning.
  + Sheet packets will be handed out at kick off.
* Logistics - Mike Fulmer
  + Need a workday on a Saturday before camp do some work on the trailer
  + Will have a workday the Saturday of Band Camp to work on concessions clean up and preparing props.

**Old Business – Karen Vaughan**

Open Chair Positions

* Concessions Co-Chair
* Sponsorship Drive/Rock-a-thon
* First Aid and Water Station
* Volunteer Chair

**Comments and Announcements – Karen Vaughan**

* Kick off meeting this Thursday, April 11th
* Banquet is Saturday, May 4th
* Next Booster Meeting is May 14th

**Director’s Report – Mr. Mack**

* Indoor Percussion Championship the Saturday before break
* SAPA Championships were last Saturday.
  + Cadets Winterguard won 1st place
  + Winterguard scored 80.98, highest in school history earning 11th out of 31 guards in their class.
* Leaderships interviews will finish tomorrow.
  + Percussion and Colorguard leadership will be announced at the end of auditions as it will not yet be known who will make what equipment for those two groups.
  + Drum Major and Wind leadership will be announced at Kickoff
* Proposed Band Room Renovations
  + The County will recarpet and retile the band room after this school year.
  + Any desired changes to the band room should be made now
  + Percussion is not able to be contained with current storage rooms and lines the band room wall.
  + Propose turning instrument storage room into a percussion storage room with steel shelving that would house all percussion equipment (less timpani cart which is stored in the auditorium) and sound equipment
  + Propose turning current percussion closet into storage for carts, tubas, sousaphones, keyboard, speakers and wagon with storage space allocated for booster items in lockable cabinets.
  + Line the band room walls with lockers with a combo lock for wind players to store/secure instruments within lockers.
  + Guard room would be outfitted with cubbies and hooks

**Costs**

* Total cost of the renovations for shelves/lockers: $34,163.79.
* Propose that a portion of the funds will be taken from the reserve account to pay for the cost, a portion will be requested from the school and the remaining would be funding through specific fundraisers.
* We are expecting to have $12,000 left over from this fiscal year that could be used towards the renovations.
* Mike Fulmer makes motion to pull out $15,000 out of reserves towards remodel.
  + 2nd by Nicole Dunn
* Karl Kuhken makes motion to table until the next meeting until we can determine specific costs and outline where funding would come from.
  + Mike Fulmer 2nds motion
  + Linda Biskup 3rds the motion.
* Vote will be taken next month’s meeting with a full financial breakdown.

The meeting was adjourned at 8:12 p.m. by Karen Vaughan.